

# TASK SAFETY PROCESS

INDUSTRIAL-STRENGTH CONSTRUCTION

Title: Proper Set Up and Moving of Gang Boxes

TSP Number: E0003

Revision Date: 1/29/2014

Author:

Reviewed By: Doug Patton, Ron Beverly, Chad Smit, Brad Bechinske

Task Step	Step Hazard	Hazard Mitigation	Picture
1. Inspect gang box prior to mobilization to site: a. Hinges b. Castors c. Locking Mechanisms d. Obvious damage	Pinch Points Amputations Lacerations	<b>Wear gloves and take your time opening and closing all moveable components.</b>	
2. Contact fork lift operator to remove gang box from flatbed truck: a. Give location of where flatbed truck needs to be unloaded b. Assist operator by spotting (keep auto's /pedestrian's out of travel path)	N/A	N/A	
3. Inspect gang box prior to locating on job site: a. Hinges b. Castors c. Locking Mechanisms d. Inspect hydraulic cylinders/shocks/strut	Pinch Points <b>Amputations</b> <b>Lacerations</b>	<b>Wear gloves and take your time opening and closing all moveable components.</b>	
4. If manually locating the gang box is necessary. a. <b>Never pull – Push from behind with a spotter clearing the path.</b> b. Get help with heavy loads	Line of fire / Pinch Points / Struck By / Strike Against / Tipping Hazards / Back Strain / Line of sight blocked/Roll over foot	Clear path / push / Ensure smooth surface /Ask for assistance / Watch for pedestrian traffic / Wear gloves	
5. Locate gang box:	Struck By / Struck Against / Pinch Points / Tipping hazards / Back Strain	a. Clear path and area / Choose route with smooth service b. Use forklift / pallet jack whenever possible.	

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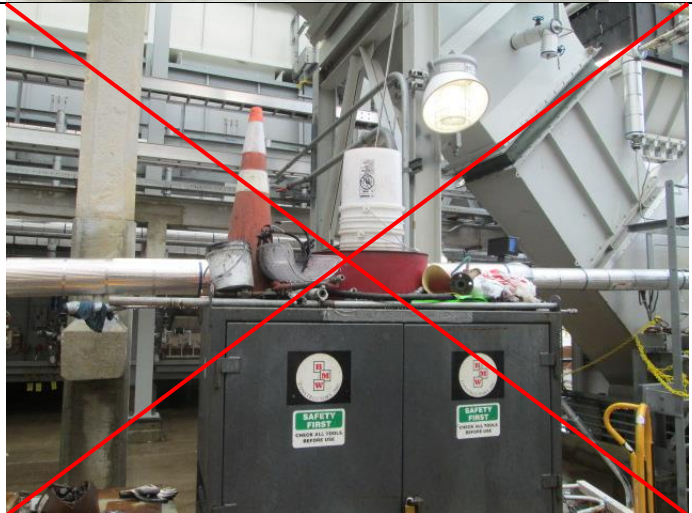
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<p>6. Ensure gang box does not interfere with Process Piping or client property.</p>	<p>Damaging Equipment / Property</p>	<p>Allow set up to have clearance from all structures.</p>	
<p>7. Ensure material is not stored on top of gang box.</p>	<p>Falling objects / Struck By</p>	<p>All material should be stored properly.</p>	

**Special Note:** Items in RED indicate previous incidents