

TASK SAFETY PROCESS



Title: Circle of Safety
Revision Date: N/A

TSP Number: P0003

Issue Date: 1/29/2014

Reviewed By: Doug Patton, Ron Beverly, Chad Smit, Brad Bechinske

The following are guidelines. Client or Project Specifics may superseded this document. Consult Project Manager with conflicts.

Task Step	Step Hazard	Hazard Mitigation	Picture
<p>1. Before BMWC employee parks his or her vehicle, insure that area is safe for vehicle.</p> <ul style="list-style-type: none"> a. Applies to BMWC owned vehicles b. Applies to Employees who receive vehicle allowance. 	Falling objects / Struck By / Pinch Points	Park BMWC vehicle in safe area away from falling objects, close to structures, fire hydrants, and heavy traffic areas.	
<p>2. After an employee parks his/her vehicle, take the 3" "Circle of Safety" sticker out of the cab of the vehicle, walk around to the rear and place the magnet on the trunk or tailgate.</p>	Falling objects / Struck By / Pinch Points / Uneven surfaces	Wear proper PPE for job site in which the vehicle is parked.	
<p>3. Inspect area around BMWC vehicle prior to leaving the vehicle.</p>	Pinch Points	Allow to have clearance from all structures or persons in area.	
<p>4. When arriving back to the vehicle prior to driving, insure that area is safe for moving the vehicle.</p>	Line of fire / Pinch Points / Struck By / Strike Against / Uneven Surfaces / Line of sight blocked	Clear path / Ensure smooth surface / Ask for assistance / Watch for pedestrian traffic	
<p>5. Perform a simple walk around to identify objects prior to driving.</p>	Changes Around Area / Struck By / Struck Against / Pinch Points / Uneven Surfaces	Clear path and area / Choose route with smooth service.	
<p>6. Remove the 3" "Circle of Safety" sticker from trunk or tailgate and place in the cab of the vehicle or on the door.</p>	Struck By / Struck Against / Pinch Points / Uneven Surfaces	Allow to have clearance from all structures.	



INDUSTRIAL-STRENGTH CONSTRUCTION

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7. Perform safe driving habits.	Line of fire / Struck By / Strike Against / Uneven Surfaces / Line of sight blocked	Avoid distractions when driving.	
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