

**The following are guidelines. Client or Project Specifics may superseded this document. Consult Project Manager with conflicts.**

Task Step	Step Hazard	Hazard Mitigation	Picture
<ol style="list-style-type: none"> <li>1. Is the trailer on stable ground (to be unloaded)</li> <li>2. Is the load trailer in acceptable condition? (jacks, stanchions)</li> </ol>			
<p>Inspect load for the following</p> <ul style="list-style-type: none"> <li>• Is load in acceptable condition to begin unloading?</li> <li>• Damage</li> <li>• <b>Shifting</b></li> <li>• Rigging</li> <li>• Is the cribbing in acceptable condition?</li> <li>• <b>Has potential stored energy situation been eliminated?</b></li> <li>• If load is tiered, is it in an acceptable manner</li> </ul>			
<ol style="list-style-type: none"> <li>3. Define means of loading / unloading               <ol style="list-style-type: none"> <li>a. Rough terrain forklift (lull)</li> <li>b. Crane (picker)</li> <li>c. By hand</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. Pinch points while rigging</li> <li>b. Swing radius of crane</li> <li>c. Strains</li> <li>d. Sharp hazards</li> </ol>	<ol style="list-style-type: none"> <li>a. Spotter</li> <li>b. Hi Viz Gloves / Spotter, Ensure proper rigging techniques used</li> <li>c. Barricade swing radius of crane</li> <li>d. Proper lifting technique</li> <li>e. Softeners with rigging</li> </ol>	
<ol style="list-style-type: none"> <li>4. When loading / unloading truck               <ol style="list-style-type: none"> <li>a. Is load properly secure</li> <li>b. Rigging properly inspected</li> <li>c. Round material such as pipe shall have chocks and or stanchions in place before releasing binders.</li> <li>d. Secure area, Do barricades need to be placed on backside of the trailer to protect other employees?</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. <b>Pinch Points</b></li> <li>b. Pipe chocked for accidental displacement</li> <li>c. <b>Struck by shifting load</b></li> </ol>	<ol style="list-style-type: none"> <li>a. Do not walk under load</li> <li>b. Chock the pipe</li> <li>c. <b>All means should be taken to load and unload trucks without personnel being on the trailer.</b></li> </ol>	
<ol style="list-style-type: none"> <li>4. When accessing bed of semi               <ol style="list-style-type: none"> <li>a. Ladder</li> <li>b. <b>Evaluate if fall</b></li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>a. Slips, trips and falls</li> </ol>	<ol style="list-style-type: none"> <li>a. Use ladder and secure it to bed</li> <li>b. Ladder shall extend above bed at least 3</li> </ol>	

# TASK SAFETY PROCESS





Title: Loading and Unloading Trucks (semi)  
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Reviewed By: Doug Patton, Ron Beverly, Chad Smit, Brad Bechinske

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<p>c. <b>protection be required?</b> <b>Will the employees unloading the material be exposed to a 6' fall on either side of the trailer?</b></p>		<p>feet</p>	
<p>5. Driver must meet jobsite specific PPE</p>		<p>a. Inform vendor prior to coming to site of PPE requirements b. If driver does not meet site specific requirements, driver must remain in truck</p>	

**\*\*SPECIAL NOTES\*\*** Items in RED indicate previous incidents

1. ALL EMPLOYEES ARE TO REVIEW AND SIGN THA.
2. UTILIZE LADDERS WHEN ACCESSING TRAILER.